To: All Parents
Re: Tuition Refund Plan

As you know, students are enrolled for the full academic year and no adjustment of annual charges can be made by the School for absences, withdrawal, or dismissal.

This ruling is necessary as the School has continuing expenses such as plant maintenance and faculty salaries. In order to plan and maintain these services for the year, it is essential that the annual income from tuition charges be stabilized. Therefore, in the interest of parents, we are pleased to announce that we have made arrangements to protect students under the Tuition Refund Plan.

This Plan will not only provide an allowance of tuition charges in the event of absence or withdrawal of a student for medical reasons, but also in the event of withdrawal for other reasons or dismissal by the School (annual tuition charges, both prepaid and due, are insured). The Plan is fully described in the enclosed folder.

The modest cost is 1.5% of the annual tuition and fees.

The School offers you the Tuition Refund Plan as a means to insure your annual financial obligation under the terms of the accompanying Reservation Agreement. This protection is important to you, and the School recommends that you participate in the Plan. Please read the information regarding the Plan that appears in the Reservation Agreement and the Tuition Refund Plan brochure carefully and indicate on the Reservation Agreement whether you desire the coverage or not.

In light of the no refund or cancellation enrollment terms, we have no hesitation in recommending that all parents in their own interest participate in this Plan.

Yours sincerely,

Business Office

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PARENTS ARE REMINDED THAT NO REFUND OF FEES CAN BE MADE EXCEPT AS PROVIDED UNDER THIS PLAN. IT IS UNDERSTOOD THAT STUDENTS ARE ENROLLED FOR THE ENTIRE SCHOOL YEAR OR SUCH PORTION AS MAY REMAIN AFTER THE DATE OF ENTRANCE. THE FACT THAT THE SCHOOL FEES ARE PAID IN TWO OR MORE INSTALLMENTS DOES NOT CONSTITUTE A FRACTIONAL CONTRACT. COVERAGE UNDER THE PLAN IS CONTINGENT UPON PAYMENT OF THE PREMIUM WITHIN TEN DAYS AFTER THE FIRST CLASS DAY OF THE ACADEMIC YEAR.